



Raithwaite Estate Employment Application Form

PRIVATE AND CONFIDENTIAL

Position Applied For :

Title:	Surname:	First Names (s):
Home Address:	Contact Information (Please highlight your preferred method of contact) Home Tel No: Mobile: Direct Work No. (plus ext): Home email: Work email:	

EDUCATION

Schools, Colleges, Universities attended	From	To	Qualifications Gained (with Grades)

Other Professional Qualifications	From	To	Grades and Awarding Body

CURRENT EMPLOYMENT

Name of Employer:	From:
Position Held:	To:
Salary and Allowances:	Notice Period:
Reason for Leaving:	
Summary of Duties and Responsibilities:	

PREVIOUS EMPLOYERS

Employer	From	To	Role	Reason for Leaving

ADDITIONAL INFORMATION

Please use the following space to tell us what competencies you have in relation to the position applied for. Please continue on a blank sheet of paper should you require more space.

GENERAL

Do you hold a current full driving license? Yes / No

Do you have the use of a car? Yes / No

Are you eligible to work in the United Kingdom? Yes / No

Do you have a criminal record? Yes / No
 In accordance with the Rehabilitation of Offenders Act 1974

Where did you hear about the vacancy?

REFERENCES

Please provide the names of two referees, one must be your current or most recent employer.

Name:

Company:

Address:

Telephone Number:

E-mail Address:

Can we contact this person prior to job offer?

Name:

Company:

Address:

Telephone Number:

E-mail Address:

Can we contact this person prior to job offer?

Please provide details of any voluntary activities you are involved in:

I hereby certify that the answers given by me in the foregoing questions are true and correct without any consequential omissions whatsoever. I agree that Raithwaite Estate shall not be liable in any respect if my application is rejected or my employment terminated because of the falsity of answers or omissions made by me in this application form.

I also give Raithwaite Estate permission to secure references. I will undergo a medical examination if asked to do so after a job offer has been made.

SIGNED:..... DATE.....

Please be advised that if you are not contacted within three weeks of submitting your application, you may assume that you have not been called for interview. A letter of regret will not be sent to you in the post.

Please note: due to the nature of business, any position within this company would require successful candidates to work unsociable hours including evenings, weekends and bank holidays.